

## PGME COMMITTEE MEETING

Minutes      Date: October 7th, 2015      Time: 07:00am-07:30am      Location: HSA 101, Western

Meeting called by	Dr. Rob Hammond, Acting Postgraduate Medical Education Associate Dean
Attendees	C. Akincioglu, A. Al-Areibi, G. Bellingham, G. Cooper, B. Garcia, A. Haig, V. Hocke, N. Huda, S-L. Kane, G. Kim, A. Power, M. Prefontaine, B. Rotenberg, S. Rumas, A. Sarpal, M. Sen, K. Sequeira, F. Siddiqi, M.M. Taabazuig, J. Wickett; PARO Rep: S. Ratner; Hospital Reps: B. Davis; P.A. Exec Rep: K. Nitz; Guests: J. Binnendyk
Note taker	Courtney Newnham, courtney.newnham@schulich.uwo.ca

### Agenda Topics

1. Up-to-Date <span style="float: right;">B. Davis</span>	
Discussion	<ul style="list-style-type: none"> <li>. Up-to-Date has extended the license to LHSC and SJHC for a 30-day free trial until the end of October</li> <li>. During this trial, users have to leave PowerChart to access Up-to-Date</li> <li>. Medical Affairs (MA) is still in dialogue regarding whether the organization will renew the subscription; cost is quite prohibitive</li> <li>. The individual cost per resident and staff member is less than the quoted organizational cost; MA working to understand this discrepancy</li> <li>. Medical Affairs has asked department Chiefs to declare if this is a valuable tool for their house staff and attending staff</li> <li>. Decisions have not yet been made on how to proceed</li> </ul>
2. RESIDENCY ALLOCATION COMMITTEE UPDATE <span style="float: right;">S. Rumas</span>	
Discussion	<ul style="list-style-type: none"> <li>. Since our last PGME Committee meeting, there has been further information provided to PGE from the MOH</li> <li>. The MOH and NOSM had an agreement to increase their Family Medicine and Psychiatry programs which means every other school has to allocate an additional PG position to NOSM</li> <li>. This year, Western's position had to be a FM position which was already included in the initial 4 CMG position reduction for 2016-17</li> <li>. The Residency Allocation Committee had to choose an additional program to reduce; Obstetrics &amp; Gynecology was proposed to the MOH as the additional reduction for the 2016-17 year</li> <li>. Further discussions are occurring within the MOH to determine which schools within which programs should be reducing and whether our proposed reductions will be approved</li> <li>. PGE COFM discussions continue and program numbers will be finalized in the near future</li> </ul>
3. BOOT CAMP FOR RESIDENT TEACHERS <span style="float: right;">J. Binnendyk</span>	

Discussion	<ul style="list-style-type: none"> <li>. Great response and faculty involvement in developing the curriculum for the boot camp</li> <li>. Six different workshops will be running over the two days</li> <li>. Seasoned faculty presenting teaching tips</li> <li>. Goal is to have residents leave with tangible skills they can take back to their programs</li> <li>. Thirty residents are enrolled but maximum capacity is 40. Larger programs are welcome to nominate an additional resident or two to attend (Int. Med, Family Med, Surgery)</li> </ul>
<b>4. NEW PARO REPRESENTATIVES</b> <span style="float: right;"><b>Dr. S. Ratner</b></span>	
Discussion	<ul style="list-style-type: none"> <li>. Dr. Shemer Ratner introduced himself as the new site chair for PARO and expressed the General Council's desire to continue a strong working relationship between PARO and PGME</li> </ul>
<b>5. MCCQI PART II</b> <span style="float: right;"><b>S. Rumas</b></span>	
Discussion	<ul style="list-style-type: none"> <li>. Candidates expected to complete their PGY-1 by June 30<sup>th</sup> will be able to challenge the exam in May of their first year of residency</li> <li>. Limited capacity will restrict the number of spots available for PGY-1 candidates in Spring 2016; however, numbers will increase for future sessions</li> <li>. Completion of 12 months of residency will remain a requirement for awarding the LMCC</li> <li>. PGY-1 registration will take place in January 2016 after all other candidates have applied</li> <li>. Priority given to other residents (PGY-2+) and physicians</li> </ul>
<b>6. TRANSFERS</b> <span style="float: right;"><b>S. Rumas</b></span>	
Discussion	<ul style="list-style-type: none"> <li>. The transfer process for the fall began in September; applications were due by the end of September to PGME</li> <li>. These applications were forwarded on to the programs who expressed interest in accepting a transfer</li> <li>. November 30<sup>th</sup> is the deadline for PGME to receive a response from the program which will then be communicated back to the resident</li> </ul>
<b>7. ISR DEADLINES</b> <span style="float: right;"><b>S. Rumas</b></span>	
Discussion	<ul style="list-style-type: none"> <li>. With the potential CMG/IMG reductions, accepting an ISR may be an option to fill capacity within your program</li> <li>. Applications have been sent to all programs who are considering taking an ISR but if you have changed your mind, please contact Kate O'Donnell and she will forward any applications PGME has received</li> <li>. Please let PGME know by the middle of November if you're interested in taking an ISR at the PGY1 or PGY4+ level for July 1<sup>st</sup>, 2016</li> <li>. Immigration processes take at least six months to obtain a work permit</li> <li>. These deadlines do not pertain to Clinical Fellows but the more time PGME has to work on the proper documentation, the more likely the trainee will start on time</li> </ul>
<b>8. ICRE 2015/16</b> <span style="float: right;"><b>C. Newnham</b></span>	
Discussion	<ul style="list-style-type: none"> <li>. ICRE 2015 is taking place in Vancouver, BC from October 22-24<sup>th</sup></li> <li>. ICRE 2016 is taking place in Niagara Falls from September 29<sup>th</sup>-October 1<sup>st</sup>; please mark in your calendars if you are not attending this year</li> </ul>

	. Program Directors are strongly encouraged to attend ICRE every couple of years
<b>9. NEW ACCREDITATION &amp; APPEALS COORDINATOR</b>	
	<b>S. Rumas</b>
Discussion	<ul style="list-style-type: none"> <li>. Courtney Newnham will be going on maternity leave on November 6<sup>th</sup>, 2015</li> <li>. Megan Baxter will be joining PGME while Courtney is away</li> <li>. Megan has been working in the standardized patient program at Western and has worked at Queen's in the Internal Medicine program as a Program Coordinator</li> <li>. PGME will be welcoming Megan to the team on October 26<sup>th</sup></li> <li>. Please send any information regarding Accreditation and remediation/probation/appeals to Megan and Scott starting on Oct. 26<sup>th</sup> to ensure information does not get lost</li> <li>. A communication will be circulated with her contact information and details regarding the transition</li> </ul>
<b>8. ADJOURNMENT AND NEXT MEETING</b>	
Date and time	<p>The meeting was adjourned at 7:30am.</p> <p>Next meeting scheduled for <b>Wednesday, November 4th, 2015, 5:30-7:30pm, Sunningdale Golf &amp; Country Club</b></p>